

Annual Allowance Scheme Pays Election Notice

To be completed if you would like Southwark Council to pay some or all of the tax charge you are liable for as a result of the growth in your pension savings. Please refer to the Scheme Pays policy [<https://www.southwark.gov.uk/council-and-democracy/pensions/administering-authority-policies>] before completing this form to check your entitlement to Scheme Pays.

It is your responsibility to determine whether you are liable for a tax charge as a result of exceeding the Annual Allowance, and to determine the amount of that charge.

A separate election notice must be completed for each tax year for which you wish to use Scheme Pays.

Part A: Personal Details

Title (e.g. Mr, Mrs, Ms, Miss, Dr)

Forename

Surname

National Insurance Number

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Address

Post Code

Email address (optional)

Telephone number (optional)

Part B: Annual Allowance Charge Details

The total amount of Annual Allowance tax charge I require Southwark Council to pay to HMRC is:

£

Relevant tax year in which the Annual Allowance charge occurred (yyyy/yyyy):

/

If you are amending a previous election for the tax year above please tick the box:

If you are submitting this notice and retiring (drawing all your benefits) within the tax year specified above, please state your planned retirement date here (dd/mm/yyyy):

Part C: Scheme Pays Member Declaration

Member Declaration

Please indicate whether your application is for Mandatory Scheme Pays or Voluntary Scheme Pays

Mandatory Scheme Pays Voluntary Scheme Pays Both

I require Southwark Council to pay to HMRC the Annual Allowance tax charge stated in Part B. I confirm that:

- the growth in my pension savings across all my pension arrangements during the tax year stated in Part B exceeds £40,000 or my tapered allowance if this is lower;
- the tax charge specified in part B of this election has been calculated at the correct relevant income tax rate in accordance with my own personal circumstances (i.e. 20%, 40% and/or 45%);
- where my election is for Mandatory Scheme Pays, if the tax charge stated in part B is £2,000 or less I confirm that my total liability to the annual allowance charge for the tax year stated exceeds £2,000.

I understand and declare that:

- this election is **irrevocable** and I cannot cancel the election at a later date; although it may be amended by sending in a further notice which must be received no later than 31 July following four years after the end of the tax year that the original charge arose (e.g. if your charge relates to 2016/17 you must submit an amended notice, if required, by 31 July 2021).
- future benefits that will be paid to me from the LGPS will be permanently adjusted to take account of the payment of the Annual Allowance charge by Southwark Pension Fund.
- inflation will be applied each year to the adjustment of my LGPS benefits until I start receiving my benefits or I transfer them to another pension arrangement.

Signature

Date

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Please Note:

- Scheme pays is not available after your LGPS benefits become payable in full or you transfer out your benefits.
- If you are submitting an election for Mandatory Scheme Pays (see Scheme Pays policy), it must be submitted by 31 July in the year following the year to which the annual allowance charge relates ended (e.g. if your charge relates to 2017/18 then you must submit your election by 31 July 2019).
- If you are submitting an election for Voluntary Scheme Pays (see Scheme Pays policy), there is no deadline to return this election but you should note that if the tax is not declared on your self-assessment tax return and paid by 31 January in the year following the year to which the annual allowance charge relates ended (e.g. by 31 January 2019 if your charge relates to 2017/18) then HMRC will impose late submission fines and interest charges on you.

Please return your completed election form to:

Southwark Council, Pensions Services, 2nd Floor, Hub 1, PO Box 64529, London, SE1P 5LX

e-mail – lbspensions@southwark.gov.uk

Website – www.southwark.gov.uk

General Telephone no: 020 7525 4924