

Burgess Park Stakeholder

Southwark Events
Environment & Leisure
Southwark Council
160 Tooley Street
London
SE1 2TZ

14 August 2024

Dear Stakeholder,

Re: stakeholder consultation findings report

Maiden Voyage and Jazz Café - Burgess Park, 14 and 15 September 2024*

*The applicant has withdrawn the application to hold a three-day event as detailed in the original consultation document

We are writing in reference to event application: **SWKEVE000690** in accordance with our stakeholder consultation and notification process.

The consultation for this application was carried out online via the council's Consultation Hub.

Details about this application and how to take part in the consultation were:

- Circulated, by email, to those listed on the stakeholder register for Burgess Park on the 10 January.
- Included in a letter that was posted to approx. 3,000 properties around the park on the 10 January via Royal Mail.
- Published on the council's [web site](#) from the 10 January.
- Included in public notices that were displayed around the park from the 10 January

The consultation was open from **10/01/24** until **07/02/24**.

A total number of **52** responses were received during the consultation period.

33 people responded to say that they **did not** want the event to go ahead
11 people responded to say that they **didn't mind** if the event went ahead as long as the event operators made changes to their event plans.

8 people responded to say that they **did** want the event to go ahead

This report also acknowledges feedback given by the people who attended the community engagement meeting held at 1st Place Children's Centre on the 1 February 2024.

All feedback received highlighted the following:

Themes derived from the feedback given by those not wanting the event to go ahead:

1. Litter
2. Noise
3. Traffic and parking congestion
4. Antisocial behaviour and crime
5. Communication
6. Loss of public green space
7. Damage to park
8. Negative impact on wildlife and habitat
9. Commercialisation and income
10. Not enough community benefits
11. Event is not appropriate

1. Litter

The event operators are required to produce a waste management plan, which covers both inside AND outside the event venue.

The event operators have to be compliant with the waste-specific conditions attached to their premises licence [882095](#) For reference, they are:

349 - *An event and site-specific Event Safety Management Plan will be developed and shared with the Licensing Authority and SAG.*

350 - *The ESMP will include details on the following subjects: Event Risk Assessments, Event Schedule, Site Plan, Fire Risk Assessment, Security & Crowd Management Plan, Drugs Policy, Liquids Policy, Alcohol Management Plan, Traffic Management Plan, Egress / Dispersal Plan, **Waste Management Plan**, Medical Management Plan, Adverse Weather Plan, Crisis Communication Plan, Noise Management Plan, Sanitation Plan, Child Welfare/Vulnerable Persons Policy. These documents will be 'living documents' which will be reviewed and revised in the planning phases of the events.*

384 - *The PLH shall have in place an arrangement (contract) with a reputable Waste Management Company to manage the event site and externally affected areas for the duration of the event and a post event clean up*

The event operators have to be compliant with the waste-specific conditions included in the Outdoor Events Policy. For reference, they are:

19.4. Waste: *Effective waste management contributes to Southwark being a cleaner and greener borough. The council expects event organisers to be solely responsible for both the avoidance and disposal of waste. Organisers will be expected to promote and facilitate waste reduction and recycling methods as a first option of waste management before general waste disposal*

is considered. All event organisers are required to produce a waste management plan.

19.5. Every effort should be made to minimise environmental impact and maximise the ‘green’ delivery of events through the use of recyclable, reusable and sustainable products and materials in line with the [Events Environmental Sustainability Guide](#).

The event operators have to be compliant with the waste management guidance given in the council’s Events Environmental Sustainability Guide (EESG) in relation to waste management. For reference, it is:

1. Waste	
Essential (‘E’)	Desirable (‘D’)
Think REDUCE, REUSE and RECYCLE	Only use compostable serve ware and product packaging
Adopt a Zero Waste to Landfill approach	Do not allow the use of single-sachets for food items such as sauces, milk, salt and sugar
Produce a waste management plan	Ban bottled water from being sold or given away – encourage everyone to use their own cups or bottles at free drinking water stations
Minimise and prevent waste – take active steps to use fewer materials through your event planning and delivery stages	Limit any promotional item giveaways
Dispose of all different types of waste items in the correct way	Donate any unwanted event items that won’t be reused by you to local or national charities or other event organisers
Work with your waste management provider to monitor your waste and implement best methods to reduce recycle, reuse and dispose	Implement a food waste system - provide bins and appropriate disposal for food waste and compostable items
Encourage the use of reusable bottles and cups	Donate excess food stock to local charities, for example Southwark Food Bank, Love North Southwark,

	Southwark Food Action Alliance or Spring Community Hub
Recycle your waste – create a clear recycling system and provide clearly identifiable recycling bins	Consider a waste disposal to energy option IF this is more appropriate. This will divert waste away from going to landfill
Provide a waste analysis report post-event as part of your overall event evaluation that identifies the quantity and type of waste generated by your event and details of how it has been disposed of	Communicate with your audience to raise awareness of the climate emergency in relation to waste and waste disposal
Clearly sign and separate ‘general’ and ‘recycling’ waste bins to avoid contamination	Promote what your event is doing to support climate action with regards to your waste management plan
Separate recyclable plastic from non-recyclable plastic so that items can be successfully reclaimed	
Ensure that (relevant) event staff and volunteers know about the waste systems you have in place and can monitor and manage them appropriately	
Reuse and repurpose items where possible	

The event waste management contractor for this event will be:

[Falcon Cleaning and Support Services](#)

In response to comments about cable ties, broken glass and plastic bags in the water following last year’s event:

A final site check was undertaken by council Events and Parks officers once the last items of event infrastructure had been removed from site. For this particular event, the site was found to be clear of litter with no signs of cable ties, broken glass, or plastic bags and required no ground reinstatement as the event had had very little impact on ground conditions. Please note that

ground (grass) conditions were already aesthetically quite poor as a result of dry weather, before the event pulled onto site.

2. Noise

The event operators have to be compliant with the noise-specific conditions attached to premises licence [882095](#). For reference, they are:

349 - *An event and site-specific Event Safety Management Plan will be developed and shared with the Licensing Authority and SAG.*

350 - *The ESMP will include details on the following subjects: Event Risk Assessments, Event Schedule, Site Plan, Fire Risk Assessment, Security & Crowd Management Plan, Drugs Policy, Liquids Policy, Alcohol Management Plan, Traffic Management Plan, Egress / Dispersal Plan, Waste Management Plan, Medical Management Plan, Adverse Weather Plan, Crisis Communication Plan, **Noise Management Plan**, Sanitation Plan, Child Welfare/Vulnerable Persons Policy. These documents will be 'living documents' which will be reviewed and revised in the planning phases of the events.*

373 – *The premise licence holder (PLH) will be required to employ a noise control consultant who shall produce a Noise Management Plan (NMP).*

374 - *The Noise Management Consultant will carry out a test of the noise sources prior to the event (soundcheck). The tests shall be conducted at the nearest residential premises.*

375 - *THE PLH will ensure an officer from Environmental Protection Team (EPT) is invited to the proposed sound tests prior to the event (preferably one day before the event).*

376 - *The PLH shall ensure that all reasonable requests from the Council Officers are complied with.*

377 - *The details of two contact telephone numbers, including a mobile telephone number, permanently staffed during performances, will be made available to council officers prior to the event(s).*

378 - *At least one week prior to the beginning of the event, a leaflet drop is to be made to households in the immediate area. The leaflet is to include a timetable and description of each performance and the contact telephone numbers.*

379 - *The PLH should ensure that the music noise level limits proposed in the noise management plan are not exceeded during the event.*

380 - *The PLH will ensure that regular checks are to be carried out at the nearest sound sensitive locations to the event (e.g. houses, residential homes, churches as described in the NMP) to monitor the noise and ensure that the limits agreed are not exceeded.*

381 - *The volume of all sound equipment on site shall be the responsibility of*

the Noise Management Consultant appointed by the PLH.

382 - *No additional sound equipment shall be used on site without the prior agreement of the council's EPT and the appointed Noise Management Consultant.*

383 - *The appointed Noise Management Consultant shall continually monitor noise levels at the sound mixer position and instruct the sound engineer accordingly to ensure that the above noise limits are not exceeded. The Council shall have access to the results of the noise monitoring at any time.*

In relation to condition **379**, it is proposed to control the off-site measured noise levels (MNLs) to a limit of LAeq,15min 75 dB for selected artists/performances ("headliners"), with a lower target level of LAeq,15min 70 dB for the remainder of the artists/performances ("support acts").

The number of "headliner" performances will not exceed six performances throughout the weekend.

Readings taken by the noise consultant at this event in May and September last year confirm that noise stayed within the permitted levels of 75 dB and 70 dB at all times.

In relation to premises licence condition **380**, regular noise monitoring checks will be carried out at the following locations:

Monitoring Positions:

MP 1 64 St Georges Way
MP 2 80 to 84 St Georges Way
MP 3 Willsbridge Court
MP 4 Loncroft Road
MP 5 51 Cobourg Road
MP 6 120 Albany Road
MP 7 241 to 471 Wendover
MP 8 1 to 2 Danesfield
MP 9 Tower Mill Road/St. George's Church

Equipment:

Off-site noise levels will be measured using Class 1 specification integrating sound level meters capable of measuring third-octave bands.

Community hotline:

A dedicated community hotline number will be available for residents to call during the live event and all calls will be logged. Details of any noise complaints will immediately be relayed to the lead noise consultant. If noise levels are found to be above the permitted limits, then actions will be taken to reduce them.

The noise consultant contracted to monitor noise at this event is:

[F1 Acoustics](#)

A copy of the noise monitoring report will be published on the council's [web page](#) within four weeks of the event taking place.

In response to feedback from local residents last year, the main stage has been moved to the West side of the event site and will now be facing East, so that sound from front of stage travels a significantly farther distance before reaching most residential properties. All ancillary stages have been positioned in order to minimise the potential for noise nuisance – the site designers have taken into consideration the location and proximity of the nearest properties. There will be a total of 4 stages:

Main stage – open air
Stage 2 – covered
Stage 3 – open air
Stage 4 – covered

In response to the question and comment:

Please can you explain how the approved decibel level and duration is reached/ who advises the council on this?

Residents should be involved with setting dbs

The setting and measurement of noise levels for events requires qualified operatives. These engineers are responsible for ensuring that noise levels remain within agreed limits, which does not require resident involvement.

With regards to the comment:

Council web site says: it will take action on loud amplified music and commercial noise from entertainment venues taken from this [page](#)

Noise monitoring reports show that noise levels from the two events that took place in 2023 remained within agreed limits. The Council will review and consider appropriate action if noise levels exceed the pre-established thresholds.

The noise monitoring report for the event which took place in September 2023 is included with this report for reference.

3. Traffic and parking congestion

This event will be advertised as 'no parking' and all attendees are encouraged to travel to the event using public transport or other sustainable methods of travel.

The event operators have to be compliant with the specific conditions attached to premises licence [882095](#). For reference, they are:

349 - *An event and site-specific Event Safety Management Plan will be developed and shared with the Licensing Authority and SAG.*

350 - *The ESMP will include details on the following subjects: Event Risk Assessments, Event Schedule, Site Plan, Fire Risk Assessment, Security &*

*Crowd Management Plan, Drugs Policy, Liquids Policy, Alcohol Management Plan, **Traffic Management Plan**, Egress / Dispersal Plan, Waste Management Plan, Medical Management Plan, Adverse Weather Plan, Crisis Communication Plan, Noise Management Plan, Sanitation Plan, Child Welfare/Vulnerable Persons Policy. These documents will be 'living documents' which will be reviewed and revised in the planning phases of the events.*

371 - *The Traffic Management Plan (TMP) will be developed following consultation with Southwark Highways and Parking departments as well as TfL. The TMP will be adhered to during the event.*

The event operators have to be compliant with the transport-specific conditions included in the [Outdoor Events Policy](#). For reference, they are:

19.7. *Traffic and transport: Traffic and transport management should be considered by all event organisers but will be a priority for large and major scale events. The organisers of such events must liaise with the council's Road Network Management and Parking Services departments and Transport for London (TfL) where relevant and adhere to appropriate guidance given. A comprehensive traffic and transport plan for large and major scale events is required to be submitted as part of the application process.*

19.8. *All event organisers will be required to advocate the use of public transport, walking, cycling etc. as methods of getting to and from events. Where the use of bicycles is encouraged, an adequate amount of secure bicycle racks or a compound should be provided.*

The event operators are required to plan their event in line with the guidance given in relation to traffic and transport in the Events Environmental Sustainability Guide (EESG):

2. Transport	
Essential ('E')	Desirable ('D')
a) Produce a transport management plan	a) Communicate with your audience to raise awareness of the climate emergency in relation to the use of transport
b) All vehicles, including plant vehicles, must meet Ultra Low Emission Zone (ULEZ) standards	b) Promote what your event is doing to support climate action with regards to the use of transport
c) Promote sustainable travel options to get to your event for staff and attendees (walking, cycling, skating,	

public transport, car club, electric vehicles etc.)	
d) Actively discourage staff and audience use of motor vehicles (combustion engines) to get to the event	
e) Provide secure and adequately sized cycle facilities at your event site	
f) Promote transport routes that minimise environmental impact	
g) Provide details of local transport hubs and services	
h) Ensure that stationary motor vehicles within your event footprint have their engines switched off – no drivers of vehicles should be sat with (combustion) engines idling	
i) Monitor your transport use	
j) Provide a transport and traffic management report post-event as part of your overall event evaluation which identifies the volume of transport associated with your event and an estimation of that transport's carbon footprint	
k) Procure services and supplies from contractors who use electric vehicles where possible	

The event operators will facilitate a taxi and private hire vehicle pick up and drop off point along a designated section of Neate Street and Cobourg Road.

Suspension of the parking bays along Neate Street will be required. This arrangement was in place for both events in 2023. It is acknowledged that some residents were denied access to Neate Street/Cobourg Road at certain times and the event operators and their traffic management contractor have apologised for this. One of the traffic management stewards deployed to that position had misread the brief for the event and incorrectly turned a number of vehicles away before the situation could be resolved. For the avoidance of doubt, there will be no road closure in place along Neate Street and residents will be able to travel along both Neate Street and Cobourg Road without hindrance.

Secure bicycle racks will be provided at the event and bicycles promoted as a way of sustainable travel in all event travel and transport communications.

Lime Bike management:

The event operators will be liaising directly with Lime to ensure that their hire bike service is better managed this year. This will include providing a temporary geofenced area near to the event site for bike drop-off and clearing any bikes that are left outside of the geofenced area on a regular basis – this will be carried out by Lime Bike staff and monitored by the event operators.

The company who have been contracted to provide traffic management provision at the event are:

[EP Traffic Services](#)

There were no subsequent reports from TFL, or Southwark Highways, to say that either of the two events that were held in 2023 had had a negative impact on their transport services or road network.

Access to the 1st Place Children's Centre during event build and break days will be uninterrupted. All production vehicle movement will be via the route from Wells Way. A majority of the set up and clear down activity will take place within a fenced area (the event site footprint). All other areas of the park will be free for the public to access. There may be occasions where vehicles need to be driven in and out of the fenced area, but vehicle movement will be controlled to safeguard other park users and priority will always be to cause minimal disturbance.

4. Antisocial behaviour and crime

Previous events:

The recorded crime incidents for the May NTS/Boiler Room 2023 event, as provided by the MET Police to the event operator, are shown in the table below:

Date	Crime	Details
27/05/2023	Theft	Victim was inside the festival, states they felt someone push them and their phone was stolen inside event

27/05/2023	Theft	Pickpocket phone stolen inside event
27/05/2023	Theft	Pickpocket phone stolen inside event
27/05/2023	Theft	Pickpocket phone and wallet stolen inside event
27/05/2023	Theft	Pickpocket phone stolen inside event
27/05/2023	Theft	Pickpocket phone stolen inside event
28/05/2023	Theft	Bag stolen from inside event
28/05/2023	Common Assault	Domestic common assault, neither party willing to substantiate allegations. Advice given.
28/05/2023	Possession of drugs with intent to sell	Security of the venue stopped a male found in possession of 7 wraps of MDMA and 3 Ecstasy tablets. Male arrested.

The recorded crime incidents for the September 2023 Boiler Room event, as provided by the MET Police to the event operator, are shown in the table below:

Date	Crime	Details
17/09/2023	Theft	Outskirts of the park
17/09/2023	Theft	Outskirts of the park
17/09/2023	Theft	Outskirts of the park

Audience demographics for this event:

The audience for **Maiden Voyage** is expected to be predominately 25-35 year olds, F/M 50:50

The audience for **Jazz Cafe** is expected to be predominately 18 – 40 year olds, F/M 50:50

The event organisers will use advance messaging, site signage (internally and externally) and consistent verbal encouragement from stewards and security staff to encourage festivalgoers to behave appropriately and respect the local area.

Both events finished on time in 2023. Event attendees were managed well by security and stewarding staff and the majority had left the park to travel to their onward destinations within 20 minutes. A council Events Operations Officer was monitoring both events to confirm this.

There will be an increase in security and stewarding staff to account for the increase in site capacity and various measures are being implemented to ensure that event attendees leave the park safely and efficiently once the event has finished. These include:

- Using the wider footpath that travels along the water's edge from the event site exit gate to Old Kent Road (OKR) – this will keep event attendees inside the park and away from Albany and Thurlow Road. The distance event attendees have to travel from the event site to the OKR will help to spread them out and ensure there is a more manageable flow of people exiting the park onto OKR.
- Implementing temporary parking restrictions on Wells Way along the section above the underpass to ensure that people can vacate the park safely and traffic can move more freely in both directions

The event operators have to produce an Event Safety Management Plan (ESMP) which covers all safety elements in event planning and delivery. All elements of the ESMP, which includes crowd management, will need to be signed off by Southwark's Safety Advisory Group (SAG) before the event can go ahead. Members of the SAG include the Met Police who liaise with the organisers about security provision and operations.

The event operators have to be compliant with the safety and security-specific conditions attached to premises licence [882095](#). For reference, they are:

349 - *An event and site-specific Event Safety Management Plan will be developed and shared with the Licensing Authority and SAG.*

350 - *The ESMP will include details on the following subjects: Event Risk Assessments, Event Schedule, Site Plan, Fire Risk Assessment, **Security & Crowd Management Plan**, Drugs Policy, Liquids Policy, Alcohol Management Plan, Traffic Management Plan, **Egress / Dispersal Plan**, Waste Management Plan, Medical Management Plan, Adverse Weather Plan, Crisis Communication Plan, Noise Management Plan, Sanitation Plan, Child Welfare/Vulnerable Persons Policy. These documents will be 'living documents' which will be reviewed and revised in the planning phases of the events.*

The event operators have to be compliant with the security and safety-specific conditions included in the [Outdoor Events Policy](#). For reference, they are:

16.1. *People safety: The safety and security of event visitors, organisers and other members of the public must not be compromised at, or by any event. It is the duty of all event organisers to make such provisions necessary as to ensure that this is the case. Adequately trained security & stewarding personnel are vital to ensuring the safety of all people in and around an event space.*

16.2. *All event organisers must ensure that a sufficient number of trained and briefed staff are in appropriate positions to maintain crowd control, provide public information and to enforce any applied restrictions on entry and behaviour within the space, as well as to implement procedures in an accident or emergency.*

16.3. *All staff working in an event security role must be qualified to the appropriate level with the Security Industry Authority (SIA).*

16.4. *Any staff who may be expected to work with or come into direct contact with children or vulnerable adults should be appropriately DBS checked.*

16.5. Safeguarding: *Event organisers have a duty to safeguard and promote the welfare of children and vulnerable adults at their event. You may identify a child (under 18 years) or a vulnerable adult at your event who presents themselves as being harmed or neglected and you must therefore comply with a safeguarding policy and procedure on referring a child/person at risk to social care.*

16.6. *All licensed premises events will be required to sign up to the Women's Safety Charter.*

16.11. Vehicles: *Only persons who are properly authorised by the council shall be allowed vehicular access to any site.*

16.12. *Event organisers will be responsible for the safe management of event-related traffic on site and shall provide details of all vehicles in advance of the event.*

16.13. *It is expected by the council that event organisers shall ensure that all vehicles entering the site restrict their speed to 5mph.*

16.14. *Large vehicles will need to be escorted by a banks-person and in some cases event organisers will be required to provide a full traffic management plan regarding the movement of large vehicles in and around an event location.*

The two lead companies who have been contracted to provide stewarding and security provision at the event are:

[Alliance Management Group \(events division\)](#)
[CT Security Ltd](#)

There will be no paid-for policing at this event. All crowd safety and security aspects are covered by the event organiser's security contractors, Alliance Management Group and CT Security Ltd. The event is planned in liaison with the Met Police and in a way that won't impact on local or wider police resources.

Unlicensed activity:

It is acknowledged that there are ongoing issues with unlicensed activities within the park, but this particular event will have been subject to a strict application process and gained all the necessary permissions from various council departments and key partner agencies (including Events, Parks, Arboriculture, Ecology, Highways, Food Safety, Environmental Protection, Community Safety, Transport for London, Met Police, London Ambulance Service and London Fire Brigade) in order for it to take place.

There are a number of conditions attached to both the Premises Licence and the Events Licence that are designed to ensure the event is delivered safely and considerately whilst operating in the environment that it's in and residents can be assured that the event will close at agreed times.

With regards to comments about the management of unlicensed events taking place in Burgess Park, a statement from the Parks Management team:

Park Liaison Officers (PLOs) are continuing to engage with these groups and over the past year we have managed to get some of the groups to comply with the by laws. We are also re-designing some areas to encourage these groups not to gather where neighbouring properties are close to the Park. We will continue to look at new ways to encourage these groups to respect the Park and neighbouring properties.

5. Communication

Consultation:

Details of the consultation were circulated to those listed on the events stakeholder register for Burgess Park by email. The register includes contacts for park user groups, park businesses, the Friends of Burgess Park, ward and neighbouring ward councillors, a number of local residents and representatives from local TRAs.

In order to reach as many people as possible, letters informing about the consultation were also posted out via Royal Mail to approx. 3,000 properties around the Park.

There is a dedicated stakeholder web page for this event, which can be viewed [here](#).

The stakeholder web page that holds information about the previous event, which took place in September 2023, can be viewed [here](#).

Anyone wishing to be included on the stakeholder register to be informed about future event applications and consultations can sign up here:

[Large and major events in parks consultations mailing list | Southwark Council](#)

A summary of the key consultation and engagement activity undertaken for this event is as follows:

Activity:	Date:
Ward Councillor event briefing	07/12/23
Premises Licence application submitted	09/01/24
Event licence application consultation	10/01/24 07/02/24
Resident information letter #1 circulated	10/01/24
Safety Advisory Group meeting #1	18/01/24
Stakeholder engagement meeting #1	31/01/24
Safety Advisory Group meeting #2	18/04/24
Consultation findings report published	14/08/24
Stakeholder engagement meeting #2	22/08/24

It is acknowledged that there was some confusion over the overlapping consultation and engagement information, which was presented for the

NTS/Boiler Room event in May and the Boiler Room event in September 2023. The overlap in the consultation and engagement process was unavoidable due to having to reschedule the May event, which was supposed to have taken place in September 2022 (postponed due to the death of HRH Queen Elizabeth II).

It is acknowledged that some residents do not have access to a computer and/or might not have an email account. Although this consultation was carried out online, the council welcomes and accepts any feedback by post, or verbally by phone, or face-to-face. The letter posted out to residents, giving detail about the consultation, explained that a copy of the consultation documents were available to view at the Parks Office and the letter listed a contact telephone number for the Events team as an alternative way of contacting us.

The second community engagement meeting will take place on **Thursday 22 August** at 1st Place Children's Centre between **5-6pm**. The meeting will be hybrid. If you would like to attend the meeting either in person, or online, please contact: burgessparkevents@cumbostar.com

Contact information:

A phone number (resident hotline) will be available to call during event opening hours. Residents and park users will be able to report issues with noise and litter in real time and the event operators will have specialist teams in place to provide a quick response.

- The number will be included in a resident information letter, which will be circulated to local residents by post at least two weeks prior to the event setting up on site
- The number will be emailed to the contacts on the council's stakeholder register for Burgess Park
- The number will be included on information posters, which will be put up around the event fencing on site

Please note that the number will only be staffed on live events days. During set up and break down days, residents are able to contact the event operators by emailing:

burgessparkevents@cumbostar.com

The contact details for the council's Events team are:

020 7525 3422

events@southwark.gov.uk

Please note that the Events telephone number is only staffed during office hours (Monday-Friday), but the email will be monitored during the live event days.

The contact details for the council's Noise and Nuisance team are:

0207 525 5777.

noiseandnuisance@southwark.gov.uk

The Noise Response operation times are as follows:

7.00 am Friday through to 2.30 am Tuesday, and then 7.00 am through to 2.30 am the following morning on Tuesday, Wednesday & Thursday.

Please note that the Noise team will not respond to emails outside of normal office hours. Anyone experiencing noise nuisance and wanting to report it at the time, must use their contact telephone number.

6. Frequency of events and loss of public green space

Frequency of events:

Burgess Park is a public amenity outdoor space, which is intended and designed to be used for a mixture of activities, including events. Outdoor events held in Southwark are known to support health and wellbeing as well as celebrating and supporting culture and diversity. The council will always try to facilitate a varied and well-managed outdoor events programme, which benefits local people.

The current site-specific conditions for Burgess Park, which detail how many different scale events can take place and how frequently, were produced in 2019 following a review of the council's Outdoor Events Policy, last refreshed in 2023. The review included a series of public consultation exercises including a questionnaire and a series of stakeholder workshops. A summary of the consultation report, along with Southwark's Outdoor Events Policy can be viewed on this [page](#). The site-specific conditions for Burgess Park can be viewed on this [page](#) at the 'Burgess Park site information' link.

The current conditions allow for up to 3 x large (between 2,001 - 7,999 people) or major (8,000 people or above) scale events to take place per annum.

This event is the only Major-scale event taking place in Burgess Park in 2024.

Loss of space:

It is acknowledged that a portion of the park will be closed to the general public for a limited period of time. This consideration is balanced against how much remaining space within the park is left for people to access.

The event organisers have applied to use a section on the East side of the park but it is recognised that the 'whole' park includes the West side too. The calculation given is meant to indicate that the event site will take up approximately 15% of publicly accessible space in the whole of the park. 'Accessible' space does not include areas such as the lake, the BMX track or the football pitches, as these are not areas that people can go into for usual park activities.

Please note that approximate calculations have been made using [Southwark Maps](#), the council's interactive map service.

The event site footprint measures approx. **37,000 Sq M**.

The area accessible to the public on the West side of the park is estimated to be approx. **105,000 Sq M**.

The area accessible to the public on the East side of the park (not including the lake and football/sports pitches etc) is estimated to be approx. **232,000 Sq M**.

East side **232,000 Sq M** + West side **105,000 Sq M** = **337,000 Sq M**

337,000 Sq M – event site **37,000 Sq M** = **300,000 Sq M**

The calculation above shows that there is still well over the previously reported **258,000 Sq M** of space that can be used for usual park activities when the event is on site.

There were a large number of people still enjoying space on the East and West sides while both the Boiler Room events were taking place in 2023, across both days.

The event site sits on the main lawn on the East side of the park. It is acknowledged that this is a central location and the diagonal footpath has to be closed, but the site is designed so that other park users still have access to the usual designated footpaths all around the event site - getting them from East to West/West to East and North to South/South to North areas.

7. Damage to park

Southwark's green spaces are assets that council officers and teams work hard to protect. There are conditions placed upon the event operator to mitigate negative impacts wherever possible, both in the area where it is located and across the wider environment.

The event operators have to be compliant with the following conditions included in the Outdoor Events Policy:

19.12. Site reinstatement: *All event organisers should consider the impact their event will have on the site that they are using and put measures in place to mitigate the potential for damage or disturbance.*

19.13. A ground deposit* *will be taken from event organisers if council officers anticipate that, by hosting the event, there are likely to be costs incurred to the council post-event for reinstatement or cleaning. The deposit will be used to reinstate or clean the site to the condition it was in before the event took place.*

19.14. All event organisers are responsible for leaving or returning the site to the state it was in before their set up and event took place.

*The ground deposit is taken in advance of the event taking place. It is used to cover the costs of any necessary ground reinstatement works post-event. If the cost of reinstatement exceeds the amount of deposit held, the organisers are liable to cover the additional cost – this is a condition of the events licence.

The event operators will be required to produce and adhere to strict event management and site protection plans in respect of the environment they are operating in at all times and will produce site protection and reinstatement

plans in liaison with the council's Parks, Arboriculture and Ecology officers. Site protection measures will include:

1. The use of trakmat to protect ground where required
2. Tree protection to be installed ahead of any installation of event infrastructure
3. Scheduling a specialist reinstatement company to commence works as soon as all event items have been removed from site (if works are necessary)
4. Implementing specific event production vehicle routes around site to ensure no damage is done to sensitive areas
5. Ensuring appropriate (grass) tyres are on all plant production vehicles
6. The deployment of traffic management marshals onsite for duration of build and break periods, to manage vehicle routes outside of the event space to ensure they are being correctly used

No reparation works were required after either of the events that took place in 2023. Parks staff were satisfied that no damage had occurred, including to the grassed areas. It is important to note that the grassed areas were not in optimal condition before either event entered site, due to dry weather conditions.

7. Negative impact on wildlife and habitat

The event operators have to be compliant with the following conditions included in the Outdoor Events Policy in relation to the protection of wildlife and habitat:

19.9. *Wildlife and nature: Wildlife and nature is extremely important and preservation of biodiversity is paramount. It is a priority to safeguard the ecological future of the wildlife and habitat in the borough. Event organisers must make every effort to minimise the impact that their events have on biodiversity within the council's parks and open spaces. All organisers are required to adhere to the guidance in the council's [Events Environmental Sustainability Guide](#).*

19.10. *Event organisers may be required to commission at their own cost an ecology report to assess impact on bats and birds, or any other species of wildlife that inhabits or frequents the event location. This will be done entirely at the cost of the event organiser.*

19.11. *Trees are a major, natural asset in Southwark's parks and public spaces. It is therefore important to ensure that adequate arrangements are in place to prevent damage to or loss of this asset. All organisers are required to adhere to the guidance in the council's [Events Environmental Sustainability Guide](#).*

The event operators have to plan their event in line with the following current guidance given on Biodiversity in the Events Environmental Sustainability Guide (EESG):

Biodiversity	
Essential ('E')	Desirable ('D')
a) Commission an ecology survey if deemed necessary	a) Ensure that any cleaning and hygiene products being used

by the council's Ecology Officer	on site are non-toxic and biodegradable
b) Publicly report on the findings of the ecology survey if asked to do so	b) Do not allow the sale or distribution of latex/foil Helium balloons
c) Provide and put in place appropriate site and ground protection measures as instructed by the Parks Management team	c) Communicate with your audience to raise awareness of the climate emergency in relation to biodiversity
d) Do not place generators directly on grass, or near lakes or ponds, or near other sensitive areas (tree bases etc.)	d) Promote what your event is doing to support climate action with regards to biodiversity
e) Do not direct generator exhausts towards tree bases, tree canopies or any other form of vegetation or sensitive areas	
f) Ensure event vehicles or items of event infrastructure are not positioned so that they are interfering with or having a detrimental impact on tree bases or tree canopies or any other form of vegetation or sensitive areas	
g) Do not cut or prune a tree or any other form of vegetation without first obtaining permission from the council	
h) You must align your event planning with ' BS5837: Trees in relation to design, demolition and construction ' if you are required to do so by the council's Arboriculture Management team	
i) Do not position event-related vehicles or items of event infrastructure close to observed bird/bat boxes or visible nests	
j) Avoid the disturbance of habitat and vegetation during bird nesting season (March to July)	
k) Ensure spillages of fuel, fats, ashes and grey water onto grass are cleaned up immediately and appropriately	

l) Store waste water and other contaminants away from sensitive areas	
m) Do not allow the release sky lanterns or balloons as these can kill or injure wildlife	
n) Use eco-friendly fireworks: choose fireworks made with biodegradable materials to reduce long-term environmental impact. Opt for fireworks that use fewer harmful chemicals and heavy metals. Source products that use less smoke and toxic residues.	

The event operators will be required to carry out appropriate ecology and biodiversity studies with regards to the protection of wildlife and habitat if deemed necessary by the council's Ecology officer.

The Wildlife surveys (Bat and Bird), carried out by [Bee.Wise.Eco](#), for the events in 2023 are included with this report. The wildlife surveys for this year's event will be taking place shortly.

The event organisers will be required to produce an event environmental sustainability plan, which includes an estimation of the event's carbon footprint. This is to support the council's climate action plans and make Southwark a carbon neutral borough by 2030.

With regards to the comment about Heras fencing blocks being left on site, it is believed that these were left by another event or belonged to one of the construction contractors undertaking various other works on site. The event operators have investigated this and their Heras fencing contractor was not missing these items.

8. Commercialisation and income

Commercialisation:

Hosting a commercial events programme enables the council to continue to support a thriving community events programme. This is by means of offering funding through the Cultural Celebrations Fund (14 projects supported in 2024/5) and by providing subsidised hire fees and an events service that enable community events to take place. The number of commercial/private events that can take place is currently regulated by the council's Outdoor Events Policy and site specific conditions, as set out in section 6.

Income:

The council are unable to publish the site hire fees for individual commercial or private events, due to commercial competition interests, but the event operators are required to pay the following charges to the Events team:

- An event application fee
- A site hire fee
- An Environmental Impact fee (EIF)
- A damage deposit

The application fee is paid at the point of submitting the application and is an administration charge.

The site hire fee is charged for use of the site and goes directly towards the running costs of the council's Events service, which supports the delivery of 50-75 community events per year and continues to fund free community events through the Cultural Celebrations Fund grants programme.

The Environmental Impact Fee (EIF) is a set percentage of the site hire fee and is charged to all private and commercial event operators. This fee is in addition to the site hire fee and is ring-fenced for the park, to be spent on park enhancement projects. The Events team transfer this income to the Parks team to be deployed accordingly.

The damage deposit is a set percentage of the site hire fee and is taken in advance of the event taking place. It is used to cover the costs of any necessary ground reinstatement works post-event. If the cost of reinstatement exceeds the amount of deposit held, the operators are liable to cover the additional cost – this is a condition of their events licence.

You can view the current Events fees and charges on this [page](#).

Details of the park project(s) the EIF is spent on this year will be published on this [page](#) once confirmed.

The EIF from 2023 was spent on a new pathway in order to improve accessibility in and around the nature area in 2023-24.

Other fees relevant to the Event are payable to other council departments, such as Licensing, Building Control and Street Trading.

Any expenditure incurred by the council, which is connected to this event, is recharged to the event organiser. The event presents no cost to the council.

9. Not enough community benefits

The following community benefits are being offered for this event:

- Residents' ballot for 100 free tickets per day. The ballot is open to those residents living in properties in the immediate vicinity of the park
- 250 discounted tickets per day for residents living in a wider catchment area
- 50% discount on ticket prices for all Southwark Presents card holders (available through the Southwark Presents platform)
- A [Tickets for Good](#) offer will be set up giving 15 x free tickets for each day and 125 discounted tickets for each day
- Cost of Living Campaign will be given 15 x free tickets for each day

- A charity donation fund will be set up where income is generated by guest ticket sales. Chosen charities last year were Mentivity and Southwark Pensioners. This year's charity will be [Spring Community Hub](#)
- Event trading opportunities will be available for local businesses and suppliers who are able to meet event organiser requirements. Food traders please register at: <https://togather.com/partners/become-a-partner>
- Employment opportunities will be available for local people:

Bar Staff:

To sign up for bar work, please either email: londonjobs@host-staffing.co.uk with a copy of your CV or sign up to the [Brightsparks](#) portal.

Security staff:

CT Security:

Apply at <https://www.ctsecurity.co.uk/join-us>. or download the C247 app and apply using company code **CTSEC**

Alliance Security:

To Apply: <https://form.jotform.com/233522219638053>

- Event staff and attendees are expected to use local businesses to purchase food, drink and sundries, injecting money into the hyper-local economy
- Art installation – local children to create an art piece called 'Music and Me' with under 12's who attend Spring Community Hub clubs. The objective of the project is for children of Southwark to express their connection to music through art. Art created will be printed on aluminon signs and hung on the external Steelshield for park users to see
- The promoter will host DJ workshops specifically designed for 12-18 year olds at a Spring Community Hub youth club. The workshop will provide an intimate and engaging learning environment. These workshops will be facilitated by a DJ who is eager to share their skills and insights with the next generation of selectors
- One 18+ person who is based in Southwark will be offered a paid role at the festival. This will provide a mentoring opportunity for a young person in a festival production and operations environment
- Income from the Environmental Impact Fee will go towards funding park enhancement project(s)
- Site hire fee will contribute to council's Cultural Celebration Fund. Funded events this year can be viewed [here](#).

More information about how to access community benefits and support will be available on the event organiser's web site:

<https://www.burgessparkevents.com/>

We are sorry to hear that some people did not receive details about the community benefits that were available in 2023. Information was disseminated in person at the stakeholder engagement meetings, online on the event operator and the council event web pages, on the Friends of Burgess Park Facebook page and in the information letter sent out to residents in advance of the event taking place.

10. Event is not appropriate

Burgess Park has a proven track record of successfully hosting this scale and type of event in the past.

Burgess Park is a feasible choice for this event because of the following factors:

- The NTS/Boiler Room and Boiler Room events in May and September 2023 were delivered safely and successfully
- The promoter has begun to develop a relationship with local partners
- There is a strong London-based following for this event
- There are good public transport links in the area that can comfortably cope with the amount of people expected to attend the event
- There is enough event space to accommodate an audience capacity of up to 14,999 people
- No other event, similar to this one, is scheduled to take place within the park in 2024
- There are lots of hardstanding areas within Burgess Park, which reduce the need to use trakmat and/or drive on grasses areas, meaning there is less risk of causing damage to the ground.
- The park has extremely good vehicle access options.

Programming:

In response to the comment:

Event doesn't align with values of Southwark residents

Southwark residents hold a wide range of values so it is difficult to say whether the event does or does not align. The event operators have worked hard to deliver a diverse programme with different musical styles, intended to attract different communities of people, including many Southwark residents.

Licensing:

The event operators have followed the process to obtain two licenses in order for this event to go ahead legally and with significant regulation in place.

- A premises licence, which permits the provision of regulated entertainment and alcohol sales within a designated space
- An events licence, which permits use of the space

The event organisers will also have to apply for the following licences to approve other areas of event activity:

- Temporary Structures licence
- Private Operators (Markets) licence
- The premises licence application is submitted to the Licensing Team
- The events licence application is submitted to the Events Team
- The temporary structures licence application is submitted to the Building Control Team

- The private operators (markets) licence application is submitted to the Street Trading Team

The event was granted a new premises licence to cover an increased site capacity earlier in 2024 (**882095**). You can view the premises licence and the conditions attached to it [here](#).

The NTS/Boiler Room event in May and the Boiler Room event in September last year were both compliant with all conditions attached to all licenses last year.

Changes requested from those who do not mind the event going ahead if changes are made:

There were comments to say that the event would be acceptable if:

- The number of event days was reduced to two
- The size of the event site footprint was reduced
- The event finished earlier

Number of days:

The number of days has now been reduced to two.

Size of site:

The size of the site has been increased this year to accommodate the increase in the number of people expected to attend. There is no scope to reduce the size, but as set out in section 6. there remains a substantial proportion of accessible space available for park users to use.

Earlier finishing time:

The event will finish at 10:30pm on Saturday and 10:00pm on Sunday. These finishing times are in line with equivalent sites and events across London boroughs.

Those in support of the event:

Positive comment demonstrated local support for this event. The council will always try to facilitate a varied and diverse outdoor events programme to be enjoyed and experienced by anyone that's living in, working in, studying in and visiting Southwark.

Additional actions resulting from the consultation feedback

This report sets out the extensive measures which are already in place to ensure disruption linked to the event is kept to a minimum. As a result of the feedback received during the consultation the following additional actions will be taken forward:

- The main stage will be moved to the West side of the event site and will now be facing East, so that sound from front of stage travels a significantly farther distance before reaching most residential properties. All ancillary stages will be positioned in order to minimise

the potential for noise nuisance – the site designers have taken into consideration the location and proximity of the nearest properties. Officers will continue to proactively monitor noise levels and take any necessary action.

- Event organisers will ensure that residents are able to travel along both Neate Street and Cobourg Road without hindrance.
- The event operators will be liaising directly with Lime to ensure that their hire bike service is better managed. This will include providing a temporary geofenced area near to the event site for bike drop-off and clearing any bikes that are left outside of the geofenced area on a regular basis – this will be carried out by Lime Bike staff and monitored by the event operators.
- An improved community benefits package has been negotiated with the event promoter for this year's event and details of that package are clearly set out in section 9 of this report.

Conclusion

We hope that the information in this report is helpful to you and has offered detail and context around concerns or points you have raised. Based on the information presented in this report, it is the council's intention to issue the event an event licence subject to the approval of Southwark's Safety Advisory Group. If you have any further questions or points you would like to make, or if you feel that this report does not fully address the points you have already raised, please contact events@southwark.gov.uk by **Wednesday 28 August 2024**.

If you prefer to speak to one of the events team, you can also call:

020 7525 3422.

Please note that this phone line is not staffed at all times. If there is no answer, please leave a message and we will respond to you as quickly as we can.

The next stakeholder engagement meeting will take place on **Thursday 22 August 2024**. This meeting has been arranged to give attendees information about the event. If you would like to attend either in person or online, please email:

burgessparkevents@columbostar.com

Best wishes,

Charlie Simm
Senior Events Officer
On behalf of the Southwark Events Team