# SCHOOL UNIFORM GRANT APPLICATION FORM

## What is a school uniform grant?

A school uniform grant is a one-off payment of £45 made to eligible families to assist towards the cost of buying a school uniform for a child beginning secondary school. We will issue a voucher for £45 which can be used towards your child’s school uniform. Please note this voucher can be used only in certain shops \*(see below) and will expire on **11 August 2025.**

## Will my child qualify for a school uniform grant?

The grant is only used for year 6 students transferring to year 7 in a Southwark maintained school. **You must satisfy all of the following criteria in order to qualify for a school uniform grant:**

| You and your child must live in the borough of Southwark |  |
| --- | --- |
| Your child must be transferring from primary to a Southwark secondary school |  |
| You are in receipt of a child benefit for the child(ren) named on the application form**\*** |  |
| The application must be submitted between 1 April 2025 and 11 August 2025, whilst your child is in Year 6. |  |

**You also must be in receipt of one of the following benefits:** Please tick

| * **Universal Credit with an annual net earned income of no more than £7,400 (take home pay must be less than £616.67 or 0.00 to qualify).** |  |
| --- | --- |
| * **Income Support** |  |
| * **Income-based Jobseeker’s Allowance** |  |
| * **Income-related Employment and Support Allowance** |  |
| * **Support under Part 6 of the Immigration and Asylum Act 1999** |  |
| * **The guaranteed element of Pension Credit** |  |
| * **Working Tax Credit run-on (paid for the four weeks after you stop qualifying for Working Tax Credit)** |  |
| * **Child Tax Credit (with no Working Tax Credit) with an annual income of no more than £16,190** |  |

## Section 1: Parent/Guardian details

**Please complete in capital letters**

Title: Mr Mrs Miss Ms Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

| **Full Name:** |
| --- |
| **Address:** |
| **Post code:** |
| **Mobile telephone number:** |
| **Email address:** |
| **Parent’s date of birth:** |
| **National insurance number:** |

Please select which voucher you would prefer – **only tick one box**:

* **Whitehall Clothiers –** address 77 Camberwell Road, London, SE5 0EZ □
* **A P T Clothing Co –** address 26A Rye Lane, Peck ham London, SE15 5BS □
* **The Stevenson’s Group** (for Harris academies only) **–** The Old Spread Eagle, High Street, Epsom, KT19 8DN □
* **Ark All Saints Academy –** for children who will be attending this school from September 2023 □

## Section 2: Dependent children

Please enter the full details of all children for whom you are claiming a school uniform grant for. (Please use full legal name of the child)

| **Name of Primary school** | **Surname** | **First name** | **Date of birth** | **Gender** |
| --- | --- | --- | --- | --- |
|  |  |  | / / |  |
|  |  |  | / / |  |

## Section 3: Secondary school details (must be a secondary school in Southwark)

| **Name of school:** |
| --- |
| **Address:** |
| **Postcode:** |
| **Telephone:** |

## Evidence required:

**Along with your school uniform grant application, you must also submit copies of documentary evidence for each of the following benefits:**

1. Child benefit letter (dated within the last six months).
2. Bank statement showing the payment of child benefit to your bank account (dated within the last six months); and
3. Evidence for at least one of the following benefits including:

* Income Support – Parents/Careers with entitlement to Income Support will have received a letter from the Department of Work & Pensions (DWP) granting or stating that they are entitled.
* Income based Job Seekers Allowances (all 4 pages of this letter must be sent).
* Child Tax Credit – Provided you are not entitled to Working Tax Credit (all 8 pages of this letter must be sent and dated within the current financial year)
* A letter from the relevant authority showing your eligibility for the guaranteed element of State Pension Credit, support under Part VI of the Immigration and Asylum Act 1999, Incapacity Benefit or Widowed Mother’s Allowance
* Universal Credit – All pages of your universal credit assessment claim must be attached (your take home pay must be less than £616.67 or 0.00 to qualify).

**All evidence must be scanned and dated within the last 6 months and must show the same home address as shown on this application form.**

## Parent/Carers Declaration:

I declare that the information I have given is true and complete, I also declare I will notify Southwark Council immediately of any change of circumstances in writing, which might change the entitlement of my child/children to receive a school uniform grant. I agree that, if necessary, you may use the information provided to contact other sources as allowed by law to verify my entitlement.

Parent/Carer’s signature:

Date

We do not accept documents by post. You must submit your school uniform grant application and supporting documents by email to [school.benefits@southwark.gov.uk](mailto:school.benefits@southwark.gov.uk) by **11 August 2025** (closing date).