



# Building Regulations Application

## Regularisation Certificate

The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010 (as amended)

### 1 Applicant details

Name:

Address:

Post code:

Phone:

Email:

### 2 Agent details (where different from the applicant)

Name:

Address:

Post code:

Phone:

Email:

### 3 Builder details (where known)

Name:

Address:

Post code:

Phone:

Email:

### 4 Location of site to which the building work relates

Address of site (including postcode):

**5 Description of works** (append additional information where necessary)

- Provide a description of the work, including:
- (i) details of the use of the building, including the use of each storey
  - (ii) the height of the building
  - (iii) the number of storeys in the building as determined in accordance with [Regulation 6 of the Higher-Risk Buildings \(Descriptions and Supplementary Provisions\) Regulations 2023](#)

**6 Cost of works / Charges info**

- Estimated cost of works:  
Project quote reference number (if provided):  
Details of person/company to pay applicable fees and charges:

**7 Declaration**

This application is deposited in relation to the building work etc., as described above. It is submitted in accordance with [Regulation 18](#) and is accompanied by the appropriate charge

*I / we apply for Regularisation of the unauthorised building work as described on this form and as detailed on any supplementary documents*

**Signature**

**On behalf of**

(Insert applicants name where the declaration is made by an agent)

**Date:**

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This form cannot be used for building control approval applications for higher-risk building work or stage of higher- risk building work or for work to existing higher-risk buildings. Applications for building work to higher-risk buildings can be made [here](#).

# Building Regulation Application – Regularisation Certificate

Is a Regularisation Certificate Application suitable?		Regulation	Is this applicable? Yes or No
1	<b>Was the unauthorised building work before the 11th November 1985?</b> Any building work carried out before 11th November 1985 is not eligible to be regularised.	<a href="#">18(1)</a>	
2	<b>Is the building work etc., in relation to higher-risk building work?</b> A regularisation certificate application given to the local authority is not appropriate in these circumstances. Regularisation certificate applications for building work to higher-risk buildings can be made <a href="#">here</a> .	<a href="#">2B</a>	
3	<b>Has any part of the work described in an initial notice been carried out and the initial notice has ceased to be in force?</b> If so, <a href="#">Regulation 19 of the Building (Approved Inspectors etc) Regulations 2010</a> (local authority powers in relation to partly completed work) applies. Compliance should be with the requirements of that regulation and a building regularisation certificate application is not appropriate.	<a href="#">19 - Building (Approved Inspectors etc.) Regulations 2010</a>	

If the response to all the questions above is 'no' then an application for a regularisation certificate is appropriate for the proposed work. Where the response is 'yes' for row 2, an application should be made to the Building Safety Regulator. Where the response is 'yes' to any other row, the application for a regularisation certificate is not appropriate.

Is additional information required?		Regulation	Included or not applicable?
4	So far as is reasonably practicable, a plan of the unauthorised work is required.	<a href="#">18(2)(c)</a>	
5	So far as is reasonably practicable, provide a plan showing any additional work required to be carried out to secure that the unauthorised work complies with the requirements relating to building work in the building regulations which were applicable to that work when it was carried out.	<a href="#">18(2)(d)</a>	

Further Information		Regulation	
6	<p>Unauthorised building work means building work, other than work in relation to which an initial notice, an amendment notice, a public body's notice or a regulator's notice has effect, which is done without:</p> <ul style="list-style-type: none"> <li>a building notice being given to the local authority</li> <li>an application for building control approval with full plans of the work being given to the local authority or:</li> <li>a notice of intention to start work being given to the local authority, in accordance with Regulation 16(1), where a building notice has been given or an application for building control approval with full plans of the work has been given.</li> </ul>	<a href="#">18(8)(a)</a>	